



## CITYSHRINK Interview Masterclasses for Candidates

### BOOKING FORM

Please copy, complete and return by e-mail to [info@cityshrink.co.uk](mailto:info@cityshrink.co.uk) or print out and post with your cheque to: CITYSHRINK Masterclasses, 38 Vicarage Court, Vicarage Gate, London W8 4HF

I would like to attend the Interview Skills Masterclass on .....2010  
(please insert date)

**Venue:** Wallacespace 22 Duke's Road, London WC1H 9PN

Registration & drinks from 6pm

Workshop 6:30-9:30pm

**Cost:** £ 120 per person

Name:	Organisation (if applicable):
Address (if communicating with us by post):	Phone:
Mobile:	Email:
No. of places	Total cost:
Date BACS payment made	

Please make electronic payments to CITYSHRINK LLP, sort code 30-94-42, account 00391000, reference MCC + your name.

We also accept cheques made out to CityShrink LLP. Please post your cheque with completed booking form to CITYSHRINK Masterclasses, 38 Vicarage Court, Vicarage Gate, London W8 4HF.



## Terms & Conditions

**1. Booking Information:** Provisional bookings can be accepted by telephone, but confirmation of the booking will be conditional on the return of a completed booking form by e-mail or post and receipt of the full fee. Booking forms can be e-mailed to [info@cityshrink.co.uk](mailto:info@cityshrink.co.uk) or posted to CityShrink Masterclasses, 38 Vicarage Court, Vicarage Gate, London W8 4HF.

**2. Cancellation:** Cancellation must be confirmed in writing. CityShrink LLP reserves the right to charge a cancellation fee based on the notice period given, as follows:

16 working days notice or more	full refund
11 - 15 working days notice	75% of course fee refunded
6 - 10 working days notice	50% of course fee refunded
5 working days or less	no refund

CityShrink LLP reserves the right to cancel or postpone any CityShrink Masterclass at any time at its sole discretion, and to change the venue. In the event of cancellation, postponement or venue change, clients will be given the option of having their fees refunded in full, attending one of the next available CityShrink Masterclasses, or receiving individual coaching.

**3. Copyright:** All course notes and materials are copyright. No part of the course notes or materials may be reproduced or transmitted in any form, or by any means, electronically or mechanically, including photocopying or recording in any information storage or retrieval system, without the prior written permission of CityShrink LLP. Any unauthorized use, duplication or lending of course notes or materials without prior written consent of CityShrink LLP is prohibited.